

# Associate in Medical Administration

(AAS)

With an Associate degree in Medical Administration, students will acquire the necessary knowledge and competencies, including administrative, interpersonal, technical and presentation skills, to function as effective professionals in a variety of health care practices and organizations.

## DID YOU KNOW?

- Monroe's Allied Health program provides its students the opportunity to travel during their Spring Break each year to provide medical assistance and education to underserved communities.
- The Allied Health Club designs, implements and evaluates health education and promotion programs in response to the needs of the Monroe College student population and the local community.
- Monroe's School of Allied Health provides hands-on learning with fully functional laboratories for anatomy and physiology, chemistry, microbiology, medical assisting, and sonography.
- Allied Health students have the opportunity to join the Alpha Eta National Honor Society, which promotes and recognizes significant scholarship, leadership, and contributions to the allied health professions. Society students select, organize and carry out community service projects each semester.

## POPULAR CAREER PATHS

Graduates of Monroe's Associate degree in Medical Administration qualify for employment in the following settings:

- Major Medical Centers and Hospitals
- Outpatient Surgical Centers
- Home Health Care Services
- Outpatient Care Centers
- Physician Offices
- Nursing Care Facilities



**CONTACT:** Office of Undergraduate Admissions | (800) 556-6676 | [www.monroecollege.edu](http://www.monroecollege.edu)



**MONROE COLLEGE**

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## Recommended MAP Sequence

The Monroe Advantage Plan is a unique three-semester plan that offers our students the opportunity to earn up to 45 credits in just one year. By following the sequence below, you can receive your Associate in Medical Administration in just 16 months and still enjoy time off in December, April and a full month in August.

1ST YEAR			2ND YEAR	
<b>Semester 1</b>	<b>Semester 2</b>	<b>Semester 3</b>	<b>Semester 4</b>	 <p><b>Graduation</b></p> 
Intro to Health Care HA 101	Electronic Health Records HA 245	Principles of Accounting I AC 161	Concepts of Managed Care HA 295	
Medical Terminology HC 126	Introduction to Medical Coding HA 140	Professional Writing & Presentation EN 206	Med. Administration Elective HA	
College Writing and Critical Analysis EN 111	Analytical Thinking, Writing, & Research EN 121	Medical Office Insur. & Billing Proc. HA 240	Open Elective	
Anatomy & Physiology HC 108	Quantitative Reasoning MA 115	Med. Administration Elective HA	Open Elective	
Fundamentals of Communication LA 122	Electronic Spreadsheet IT 115	Liberal Arts Elective LA	Medical Office Procedures HC 214	

For consumer information about these programs and their graduates, go to [www.monroecollege.edu/info](http://www.monroecollege.edu/info).

## Student Testimonials

// I started a 9-to-5 job and quickly realized that it was not the right career for me. I wanted to help people, and Monroe’s School of Allied Health allowed me to get my degree without having to take the time off from work. Now I’m doing something that I love. //

Working Professional

// I want to work within the health industry because I want to help change lives. I feel like the education I’m getting at Monroe is truly leading me down that path. I’m learning from experienced professors in wonderful facilities. //

International Student

// When I first started at Monroe, I wasn’t sure about the MAP schedule because I wanted summers off. But I was able to graduate before my friends and I still had the entire month of August to spend with my friends and family. //

Recent High School Grad