WINTER 2016
COLLEGE-WIDE
JOB AND INTERNSHIP FAIR

Tuesday, March 29th
4:00 pm – 6:00 pm
Mintz Auditorium
Bronx Campus

Attendance to this event requires:
Monroe College ID
Professional Attire
Career Services Approved Resume
HUNTING FOR JOBS USING THE NEW “MUSTANGLINK” DATABASE

- To log on to Mustanglink go to https://monroe-csm.symplicity.com/students
- User name: your 7 digit Monroe College ID
  Password: MONROE (all caps)
- View job postings by hovering over JOBS from the top navigation bar on the top of the home page
- Start by hovering over “Jobs from Career Services” first, but don’t forget to go back when your first search is completed and then select “NACElink Network Jobs”
- Click “more options” and then filter by:
  - “position type (F/T, P/T, internship, volunteer)
  - “job function” (your major)
  - “show me” (select “all jobs I qualify for”)
  - “jobs located” (proximity to your home)
- Click the “search” button and begin your search
- Click the back button to return to the Career Services jobs list to review the next position
- You should now be viewing a list of jobs within your field of study, that you qualify for, and are within a radius that you selected based on your zip code
- Begin your search by clicking on the job title that seems of interest, check the location, read the job description, qualifications, etc. and follow the procedures in the listing to apply
- Click the back button to return to the job list to review the next position.
- REMEMBER… when you have completed the search Career Service jobs, make sure to hover over the “jobs” button in the navigation bar, and search the NACElink Network Jobs” too.
  - Complete the “keywords” search
  - Complete location (Bronx, NY)
  - Click “search NACElink extended job search” button
  - Then in the right side column, filter further by location, company, time range, occupation title, posted by, and industry.
- Don’t forget to utilize the “NACElink extended job search.” There are thousands of additional opportunities for you to explore.
<table>
<thead>
<tr>
<th>Company Name</th>
<th>Location</th>
<th>Website</th>
<th>Overview</th>
<th>Available Positions</th>
<th>Majors</th>
</tr>
</thead>
<tbody>
<tr>
<td>AFLAC NY Metro</td>
<td>Bronx, New York</td>
<td><a href="https://www.aflac.com/">https://www.aflac.com/</a></td>
<td>More than 50 million people worldwide have chosen Aflac insurance because of the confidence they get from knowing they will have financial assistance when an illness or serious accident occurs.</td>
<td>Administrative, Accounts Management, Benefits Specialist and Inside Sales</td>
<td>All Majors</td>
</tr>
<tr>
<td>Amelotte International Corp.</td>
<td>New York, New York</td>
<td><a href="http://www.amelotte.com">www.amelotte.com</a></td>
<td>Amelotte International is part of a manufacturing group with factories in Asia and regional offices in the United States. We have provided quality goods at competitive prices for the market since 1989. Our products have reached major markets such as the United States, Japan and Europe.</td>
<td>Website Developer</td>
<td>Business and Information Technology, MBA AND MS CS</td>
</tr>
<tr>
<td>American Pool Management</td>
<td>Nanuet, New York</td>
<td><a href="http://www.guardforlife.com/">http://www.guardforlife.com/</a></td>
<td>American Pool was founded in 1984 and has since grown to be the largest commercial swimming pool management, maintenance, construction and recreational facility management operation in the United States. We currently have 23 wholly-owned subsidiaries that are operating in 15 U.S. States, Washington D.C. Internationally, we have locations in Toronto and Ottawa, Canada.</td>
<td>Lifeguard, Pool Manager, Area Supervisor</td>
<td>All Majors</td>
</tr>
<tr>
<td>Austin Police Department</td>
<td>Austin, Texas</td>
<td><a href="http://www.austintexas.gov/department/police">http://www.austintexas.gov/department/police</a></td>
<td>Vision Statement; to be respected and trusted by all segments of Austin’s diverse community. Mission Statement; To keep you, your family, and our community safe.</td>
<td>TBA</td>
<td>All Majors</td>
</tr>
<tr>
<td>Bayada Home Healthcare</td>
<td>Tarrytown, New York</td>
<td><a href="http://www.bayada.com">http://www.bayada.com</a></td>
<td>We are a national home care company, privately owned since 1975. We believe our clients and their families deserve home health care delivered with compassion, excellence and reliability.</td>
<td>LPNs, RNs and Home Health Aides with at least 1 year of experience.</td>
<td>Allied Health and Nursing</td>
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<tr>
<td>Becker Professional Education</td>
<td>Downers Grove, Illinois</td>
<td><a href="http://www.becker.com">www.becker.com</a></td>
<td>Becker Professional Education is a global leader in professional education serving the accounting, project management and healthcare professions. Nearly half a million professionals have prepared to advance their careers through its CPA Exam Review, ACCA® Courses, CMA® Exam Review, Project Management Courses, USMLE® Review, and Continuing Professional Education courses.</td>
<td>Campus Ambassador</td>
<td>Accounting</td>
</tr>
</tbody>
</table>
Birch Family Services
Location: New York, New York
Website: www.birchfamilyservices.org
Overview: Birch Family Services is a team of more than 3,000 members working together to provide the finest education, habilitation, and residential services to people with autism and other developmental disabilities and to help their families.
Available Positions: Special Education Teachers, Teacher Assistants, 1:1 Aides
Majors: Allied Health, Education and Nursing

Boys Scouts of America of Greater New York
Location: New York, New York
Website: www.bsa-gnyc.org
Overview: The programs of the Boy Scouts of America serve young people by enabling them to develop healthy habits; teaching a lifelong appreciation of physical and personal fitness, including the prevention of bullying; instilling environmental stewardship and sustainability; and providing leadership development and STEM Education; while preparing young people for the workforce.
Available Positions: After School Counselor
Majors: All Majors

BR Guest Hospitality Group
Location: New York, New York
Website: www.brguesthospitality.com
Overview: At BR Guest Hospitality we are passionate about creating the perfect dining experience for any occasion. With nearly 25 restaurants and bars, across four states, from upscale steakhouses to the biggest standalone burger joint in the country, BR Guest Hospitality is widely recognized as one of America’s premier hospitality groups.
Available Positions: Digital & Sourcing Strategist, Marketing Associate, Restaurant Managers, Sous Chefs, PT Cook, Prep Cook, Maitre’D, and Quality Assurance Intern
Majors: Business, Baking and Pastry Arts, Culinary Arts, Hospitality Management, MBA and MS Hospitality Management

Camp Loyaltown - AHRC Nassau
Location: Plainview, New York
Website: http://camployaltown.org
Overview: Camp Loyaltown is a sleep away camp where children and adults with developmental disabilities discover new strengths and experience the joys of friendship, fun and personal achievement free from the challenges they face daily.
Available Positions: Counselors, Office/Clerical, Security/Nightwatch
Majors: All Majors

Combined Insurance
Location: Elmsford, New York
Website: www.combinedinsurance.com
Overview: For over 90 years, Combined Insurance has been providing exceptional insurance products that have helped millions of policyholders and their families plan for and protect their futures. We are known for providing an environment which allows our employees to achieve their personal, business, family and financial goals.
Available Positions: Insurance Agent
Majors: All Majors

Compass Group (Chartwells Dining Services)
Location: Riverdale, New York
Website: http://www.eatlearnlive.com
Overview: Chartwells dining services
Available Positions: Various Positions Available
Majors: Baking and Pastry, Culinary Arts and Hospitality Management
Compassionate Care Hospice - Bronx
Location: Bronx, New York
Website: http://www.cchnet.net
Overview: Compassionate Care Hospice provides comprehensive and holistic end-of-life support to patients and families dealing with a terminal illness. Our Interdisciplinary Team of specially trained health care professionals includes physicians, nurses, social workers, chaplains, Volunteers and INTERNS.
Available Positions: Administrative/Office Internship, Patient Care Internship.
Majors: Medical, Health Science, Public Health Administration and Human Services

Dolce Hotel and Resorts
Location: Ossining, New York
Website: http://www.dolce.com
Overview: Dolce Hotels and Resorts was founded with a specific vision – to create inspiring environments that bring people together. From our inception in 1981 to being considered a leading company in hospitality management, we strive to assure that every detail is covered – so our guests are rewarded for staying here.
Available Positions: Front Desk Agent, Fitness Specialist, Server Conference Set-up Houserperson
Majors: Baking and Pastry Arts, Culinary Arts and Hospitality Management

Duane Reade
Location: New York, New York
Website: http://www.duanereade.com
Overview: Duane Reade Inc., a subsidiary of the Walgreen Company, is a chain of pharmacy and convenience stores, primarily located in New York City, known for its high volume small store layouts in densely populated Manhattan locations.
Available Positions: 2016 Summer Community Management and Assistant Store Manager-Trainee
Majors: All Majors

Entertainment Cruises
Location: New York, New York
Website: http://www.EntertainmentCruises.com
Overview: Entertainment Cruises is the largest harbor cruise company in the country operating 30 vessels in 10 major cities specializing in dining cruises, private yacht charters, speedboat rides and architectural excursions. Our brunch, lunch and dinner cruises sail year-round featuring dining, dancing, and entertainment with spectacular views.
Available Positions: Rotational Restaurant Internship, Sales & Special Event Internship, Servers, Bartenders, Host/Hostess, Cooks and Dishwashers
Majors: Baking and Pastry Arts, Culinary Arts and Hospitality Management

Extreme Tax & Insurance Services
Location: Bronx, New York
Website: www.extremeadvanceservice.com
Overview: Extreme Tax & Insurance Services provides individual & business tax preparation, small business accounting & payroll, life & health insurance, retirement planning and wealth management solutions, along with small business consulting and formation services.
Available Positions: Internships: Accounting and Marketing/Social Media
Majors: Accounting, Business and MBA

FC USA-Liberty Travel
Location: Ramsey, New Jersey
Website: http://us.traveljobs.biz/
Overview: Liberty Travel, GOGO Worldwide Vacations and Libgo Travel are an unbeatable place to work. Our parent organization Flight Centre is continually recognized as one of Australia and New Zealand’s best employers because we know our people are our most valuable asset. We are passionate about our work, our customers and our future success.
Available Positions: Travel Agent(s)
Majors: Business, Hospitality Management, MBA and MS Hospitality Management
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<td>Global Community Charter</td>
<td>New York, New York</td>
<td><a href="http://www.globalcommunitycs.org">http://www.globalcommunitycs.org</a></td>
<td>Global Community Charter School (GCSS) is an International Baccalaureate Candidate School serving 450 students in grades K-5 in SY 2016-17. It is a progressive independent charter school authorized by the NYSED/Board of Regents.</td>
<td>K-5 Teachers, Social Workers, School Operations, Behavior Specialists and After School Staff</td>
<td>Allied Health, Education and Human Services</td>
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<td>Grace Farms Foundation</td>
<td>New Canaan, Connecticut</td>
<td><a href="http://www.gracefarms.org">http://www.gracefarms.org</a></td>
<td>Grace Farms is a welcoming new place, where a building designed by SANAA is seamlessly integrated into 80 acres of open space for people to experience nature, encounter the arts, pursue justice, foster community, and explore faith.</td>
<td>Internships: Line Cook and Pastry Cook</td>
<td>Baking and Pastry Arts, Culinary Arts and Hospitality Management</td>
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<td>Henry Street Settlement</td>
<td>New York, New York</td>
<td><a href="http://www.henrystreet.org">http://www.henrystreet.org</a></td>
<td>Founded in 1893 by social work and public health pioneer Lillian Wald and based on Manhattan’s Lower East Side, Henry Street Settlement delivers a wide range of social service, arts and health care programs to more than 50,000 New Yorkers each year.</td>
<td>Various positions available</td>
<td>Allied Health and Criminal Justice and MS CJ</td>
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<tr>
<td>Hobby Quest</td>
<td>Englewood, New Jersey</td>
<td><a href="http://hobbyquest.com">http://hobbyquest.com</a></td>
<td>Our signature programs foster self-esteem and creative development while teaching hands-on skills in an exciting environment. Emphasizing fun and self-guided learning, we make sure that each student's quest is a unique and engaging journey.</td>
<td>After School Enrichment Teacher</td>
<td>All Majors</td>
</tr>
<tr>
<td>Incisive Media</td>
<td>New York, New York</td>
<td><a href="http://www.incisivemedia.com">http://www.incisivemedia.com</a></td>
<td>Incisive Media is an award-winning B2B information and events business. Our customers rely on us to deliver news, opinion and insight to inform critical business decisions; networking to engage them with industry peers and partners; and create marketing solutions to enable their business to perform.</td>
<td>Events Intern</td>
<td>Business, Hospitality Management, MBA and MS Hospitality Management</td>
</tr>
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</table>
Informa USA
Location: New York, New York
Website: http://www.iirusa.com/careers-with-IIR.xml
Overview: IIR USA's greatest asset is our people. To maintain this advantage, we’re always looking for talented, entrepreneurial individuals who can flourish in a unique work environment that relies equally upon autonomy and teamwork.
Available Positions: Sales Representative and Marketing Manager
Majors: Business and MBA

InnRoad
Location: New York, New York
Website: http://www.innroad.com
Overview: InnRoad is a Software-as-a-Service (SaaS) hotel software solution that seamlessly integrates property management, global distribution, bookings and marketing—all on a single, easy-to-use platform designed exclusively for independent hoteliers and hotel management companies.
InnRoad is subscription based and is a top choice for property management software in hotels across the world.
Available Positions: Internships: Business Development Representative, Business Development and Marketing
Majors: Business and MBA

JCCA - Jewish Child Care Association
Location: Pleasantville, New York
Website: http://www.jccany.org
Overview: Jewish Child Care Association (JCCA) is a comprehensive child and family services agency. In all our work, we are motivated by our belief that every child deserves to grow up hopeful. Bridges to Health is an intensive program that “wraps” special needs children in foster care with services to keep them in the community and out of institutions.
Available Positions: Milieu Counselor, Banquet Line Cook, Waiver Service Provider and Residence Supervisor
Majors: Allied Health, Human Services, Baking and Pastry Arts, Culinary Arts and Hospitality Management

JSP Life Agency
Location: Bronx, New York
Website: http://www.jsplifeagency.com/home-health-contact-us
Overview: Homecare Agency seeking nurses to provide private duty skilled nursing care to pediatric patients.
Available Positions: RN and LPN
Majors: Allied Health and Nursing

Kimpton Hotels
Location: Washington, District of Columbia
Website: http://www.kimptonhotels.com
Overview: In 1981, Bill Kimpton pioneered the boutique hotel concept in the United States. His dream was to provide weary travelers with a haven of comfort, service, security and style. Today we stay true to Bill Kimpton’s legacy by offering personalized service, feel-good amenities like our Hosted Evening Wine Hour, and one-of-a-kind hotels and restaurants.
Available Positions: Various positions available
Majors: Baking and Pastry Arts, Business, Culinary Arts and Hospitality Management

Liberty Tax Service
Location: Bronx, New York
Website: www.libertytax.com
Overview: Our goal is to provide the feeling of a personal tax consultant alongside the security, confidence, and protection that a large company can provide. Liberty Tax continues to firmly establish its growing presence and increasing market share in the personal income tax industry. There are over 4,500 Liberty Tax Service offices operating in the United States and Canada, where we operate as Liberty Tax Service Canada.
Available Positions: Marketing and Tax Preparer
Majors: Accounting, Public Accounting and MS Accounting
**LTG Marketing & Development, Inc**  
*Location:* White Plains, New York  
*Website:* www.ltgmarketing.com  
*Overview:* Immediate results, personality, integrity. These are a few reasons why our clients love working with us. We get the people going. Our specialty is devising strategic sales campaigns for massive corporations.  
*Available Positions:* Branch Management Trainee, Sales Intern and HR Intern  
*Majors:* Business and MBA  

**Marketing on 6th**  
*Location:* New York, New York  
*Website:* http://www.marketingon6th.com  
*Overview:* Marketing on 6th is an ambitious Direct Sales force that links Fortune 500 companies to their future consumers. We develop effective ways to promote our client’s products and services. Face-to-face interactions with consumers allow us to build quality relationships which in turn generate a loyal customer base for our clients.  
*Available Positions:* Brand Ambassador, Customer Service, Human Resources and Management Trainee  
*Majors:* Business and MBA  

**MediStar Personnel**  
*Location:* Brooklyn, New York  
*Website:* http://Medistarpersonnel.com  
*Overview:* MediStar Personnel is a staffing and recruiting agency for our local LTC-long term care nursing homes. We recruit the best and staff the best.  
*Available Positions:* Medistar Personnel is currently looking for new graduate or experienced CNA’s-Certified nursing assistants throughout the five boroughs of New York City.  
*Majors:* Allied Health and Nursing  

**Metro Optics**  
*Location:* Bronx, New York  
*Website:* www.metrooptics.com  
*Overview:* Metro Optics Eyewear was founded in 1978 with a single exam chair and small retail storefront in the Parkchester section of the Bronx (still in operation) and now operates 4 busy retail optical practices, all in the Bronx. Our success is fueled by a group of passionate purveyors of vision care and eyewear, led by entrepreneurial Bronx small business leaders and an accomplished optometrist.  
*Available Positions:* Internship: Marketing & Community Relations  
*Majors:* Business and MBA  

**Meyer Jabara Hotels**  
*Location:* Danbury, Connecticut  
*Website:* http://meyerjabarahotels.com  
*Overview:* With headquarters in Danbury, Conn., Meyer Jabara Hotels is an award-winning hospitality company owning, operating or leasing hotels and restaurants in 10 states throughout the eastern portion of the United States. The company was formed in 1977 as Motel Hotel Associates through the partnership of William Meyer, a specialist in real property law, and Richard Jabara, a second-generation hotelier.  
*Available Positions:* Various positions available.  
*Majors:* Business, Baking and Pastry Arts, Culinary Arts and Hospitality Management and MBA  

**Mid-Bronx Senior Citizen Council Services**  
*Location:* Bronx, New York  
*Website:* http://www.MidBronx.org  
*Overview:* Will be presenting job openings on behalf of Mid-Bronx and services that students and alumni may partake in.  
*Available Positions:* Teachers and Child Care  
*Majors:* Education and Allied Health
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<tr>
<td>Morris Heights Health Center</td>
<td>Bronx, New York</td>
<td><a href="http://www.mhhc.org">www.mhhc.org</a></td>
<td>MHHC now serves more than 48,000 patients annually and provides a wide range of primary, specialty, dental, mental health, educational, and social services at five convenient locations. In addition, Morris Heights Health Center maintains school-based health facilities in eight New York City Public Schools that provide health care for the students.</td>
<td>Program Supervisor - Healthy Families Program and Family Support Worker</td>
<td>Allied Health and Human Services</td>
</tr>
<tr>
<td>Mrs. Green's</td>
<td>Irvington, New York</td>
<td><a href="http://careers.nmfg.com">http://careers.nmfg.com</a></td>
<td>We are a neighborhood destination offering cutting edge healthy living products, in an environment that informs and engages, while being a great place to work!</td>
<td>Cooks, Baristas, Prepared Foods Associates and Customer Service Associates</td>
<td>Baking and Pastry Arts, Culinary Arts and Hospitality Management</td>
</tr>
<tr>
<td>Netcom Plus LLC</td>
<td>Eastchester, New York</td>
<td><a href="http://www.netcomplusllc.com/">http://www.netcomplusllc.com/</a></td>
<td>NetCOM Plus LLC is one of Eastchester New York's premiere experts in all aspects of computing. Our flagship store is conveniently located in the heart of Eastchester, and as a company we have been proudly serving our community since 2002.</td>
<td>Junior Technicians, Junior Accountants, Marketing Associates and Junior HR Manager</td>
<td>Accounting, Business, Information Technology, MBA, MS Accounting and Public Accounting</td>
</tr>
<tr>
<td>New York City Department Of Citywide Administrative Services (DCAS)</td>
<td>New York, New York</td>
<td><a href="http://www.nyc.gov/dcas">http://www.nyc.gov/dcas</a></td>
<td>The Department of Citywide Administrative Services (DCAS) ensures that City agencies have the critical resources and support needed to provide the best possible services to the public.</td>
<td>Federal Work Study and Internships: Accounting, Administrative, Criminal Justice, Engineering and IT</td>
<td>All Majors</td>
</tr>
<tr>
<td>New York City Department of Probation</td>
<td>East Elmhurst, New York</td>
<td>nyc.gov/probation</td>
<td>The New York City Department of Probation helps build stronger and safer communities by working with and supervising people on probation, fostering positive change in their decision-making and behavior, and expanding opportunities for them to move out of the criminal and juvenile justice systems through meaningful education, employment, health services, family engagement and civic participation.</td>
<td>Internships and Volunteer positions</td>
<td>All Majors</td>
</tr>
</tbody>
</table>
New York State Department of Civil Service
Location: New York, New York
Website: www.cs.ny.gov
Overview: As the central personnel agency for New York State government, the Department of Civil Service helps employees build skills and create opportunities for workplace success. The agency also has the responsibility for recruiting a new generation of workers who will lead New York State for decades to come. The Department of Civil Service encourages jobseekers from diverse backgrounds to consider joining the New York State workforce.
Available Positions: Various positions available.
Majors: All Majors

New York State Police
Location: New York, New York
Website: http://www.nytrooper.com
Overview: The New York State Police is a full service police agency, providing essential police services on a statewide basis.
Available Positions: Various positions available
Majors: All Majors

New York State Unified Court System
Location: New York, New York
Website: http://www.nycourts.gov
Overview: The courts provide a forum for the peaceful resolution of disputes between people or between citizens and the government. The cases that come before the courts are divided into three basic types - civil, family or criminal.
Available Positions: Various positions available.
Majors: All Majors

Nordstrom
Location: White Plains, New York
Website: www.nordstrom.com
Overview: Nordstrom is a fashion specialty retailer founded on a simple idea: offer each customer the best possible service, quality, value and selection. We’re looking for exceptional salespeople to provide outstanding customer service, develop strong customer relationships and build individual sales volume.
Available Positions: Retail Sales, Internship, Barista, Line/Prep Cook, Server, Cashier, Logistics Processor
Majors: All Majors

NYPD Police Cadet Corps
Location: College Point, New York
Website: www.NYPDCADETS.com
Overview: The NYPD Cadet Corps is a unique opportunity to experience the rewards of a police career and test your ability and commitment to improve the quality of life for the people of New York City.
Available Positions: Police Cadet
Majors: All Majors

NYC Healthcare Staffing, LLC.
Location: New York, New York
Website: http://www.nychealthcarestaffing.com
Overview: NYC Healthcare Staffing was established in 2010 in response to the rapid demand of highly qualified medical personnel especially in the nursing field. Our reach has expanded quickly throughout the NYC metro area to work with variety of medical facilities.
Available Positions: CNA, LPN and RN
Majors: Allied Health and Nursing
<table>
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<tr>
<th><strong>Parks and Rec Computer</strong> Resource Center Program</th>
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</thead>
<tbody>
<tr>
<td><strong>Location:</strong> New York, New York</td>
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<tr>
<td><strong>Website:</strong> <a href="http://www.nycgovparks.org/crc">http://www.nycgovparks.org/crc</a></td>
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<tr>
<td><strong>Overview:</strong> Computer Resource Centers (CRCs) are located within Recreation Centers and provide free digital learning resources for center members of all ages and abilities.</td>
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<td><strong>Available Positions:</strong> Curriculum Development, Animation, Audio Production, Photography, Game Design, Graphic Design, Marketing and Outreach, Press Corps, Administration Assistant, Systems Administration</td>
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<td><strong>Majors:</strong> All Majors</td>
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<tr>
<th><strong>RAIN, Inc.</strong></th>
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<tbody>
<tr>
<td><strong>Location:</strong> Bronx, New York</td>
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<tr>
<td><strong>Website:</strong> <a href="http://www.raininc.org">http://www.raininc.org</a></td>
</tr>
<tr>
<td><strong>Overview:</strong> (R.A.I.N.), a premier senior service organization established in 1964 by our visionary Founder, Mrs. Beatrice Castiglia-Catullo. Its mission is to enhance the well-being and quality of life for all New Yorkers by meeting the interim needs of people of all ages.</td>
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<td><strong>Available Positions:</strong> Internships: Administration, Business, Healthcare, Drivers, Home Care Aides, Home Care Attendants, Administration Office Support.</td>
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<td><strong>Majors:</strong> Allied Health, Business, Nursing and MBA</td>
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<tr>
<th><strong>Reading Partners</strong></th>
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<tbody>
<tr>
<td><strong>Location:</strong> New York, New York</td>
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<tr>
<td><strong>Website:</strong> <a href="http://readingpartners.org/">http://readingpartners.org/</a></td>
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<tr>
<td><strong>Overview:</strong> Reading Partners is a 501(c)(3) national nonprofit dedicated to improving literacy for struggling students in underserved communities through one-on-one tutoring. We work in schools throughout New York City.</td>
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<tr>
<td><strong>Available Positions:</strong> Site Coordinator (AmeriCorps) and Volunteers: Literacy Intervention Tutor, Volunteer Coordinator (AmeriCorps) and Development Coordinator (AmeriCorps)</td>
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<td><strong>Majors:</strong> All Majors</td>
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<tr>
<th><strong>Rent-A-Center</strong></th>
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<tbody>
<tr>
<td><strong>Location:</strong> Yonkers, New York</td>
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<tr>
<td><strong>Website:</strong> <a href="http://raccareers.net/">http://raccareers.net/</a></td>
</tr>
<tr>
<td><strong>Overview:</strong> Rent-A-Center is a company where we value many things. We value our history and respect the places we have been and the people who have helped us get to where we are today. We value our culture and the success that it has given us and our many coworkers.</td>
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<tr>
<td><strong>Available Positions:</strong> Fulltime Customer Service, Collections (Customer Account Reps), Assistant Managers for Sales and Assistant Managers for Collections</td>
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<tr>
<th><strong>Shop Your Way by Sears</strong></th>
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<tr>
<td><strong>Location:</strong> Yonkers, New York</td>
</tr>
<tr>
<td><strong>Website:</strong> <a href="http://www.ShopYourWay.com">http://www.ShopYourWay.com</a></td>
</tr>
<tr>
<td><strong>Overview:</strong> Sears is an American company with a strong, hearty history caring for their customers. Sears and Roebuck got together in 1887. In 1893, they made the company Sears, Roebuck and Co. official.</td>
</tr>
<tr>
<td><strong>Available Positions:</strong> Personal Shopper, Level 1 Concierge Personal Shopper and Level 2 Concierge Personal Shopper</td>
</tr>
<tr>
<td><strong>Majors:</strong> All Majors Fulltime Managers in Training Part time Drivers</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th><strong>Staff Blue</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Location:</strong> Brooklyn, New York</td>
</tr>
<tr>
<td><strong>Website:</strong> <a href="http://www.staffblue.com">http://www.staffblue.com</a></td>
</tr>
<tr>
<td><strong>Overview:</strong> We are a staffing agency located in Brooklyn serving the five boroughs as well as New Jersey. We have hundreds of active accounts at hospitals, LTC facilities and Nursing Homes</td>
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<tr>
<td><strong>Available Positions:</strong> Certified Nursing Assistant and Licensed Practical Nurse</td>
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<tr>
<td><strong>Majors:</strong> Allied Health and Nursing</td>
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</tbody>
</table>
SustenCorp - Energy & Environment
Location: New York, New York
Website: http://www.sustencorp.com

Overview: SustenCorp is a company with a portfolio of clean energy generation, home improvement and energy efficiency technologies allied to carbon footprint calculation, reduction and neutralization services.

Available Positions: Marketing, Public Relations and Business Development Internship

Majors: Business and MBA

Tarrytown House Estate and Conference Center
Location: Tarrytown, New York
Website: http://www.tarrytownhouseestate.com/

Overview: Outside of New York City blends historical charm with modern conveniences to create a spectacular Hudson River Valley lodging option and meeting facility. Recently the area gained acclaim when Tarrytown, New York, was acknowledged by Forbes Magazine on their top 10 list of “America’s Prettiest Towns.”

Available Positions: Customer Relations Agent, Front Office Supervisor, Marketing Coordinator, Conference Set-Up Attendant, 2 Coffee Break Attendant, Cellar 49 Busser, Cellar 49 Server, Chef De Cuisine, Reservations Agent

Majors: Baking and Pastry Arts, Culinary Arts and Hospitality Management

The Center for Family Support
Location: Bronx, New York
Website: http://www.cfsny.org/

Overview: The Center for Family Support is committed to providing support and assistance to individuals with developmental and related disabilities, and to the family members who care for them.

Available Positions: Direct Support Professionals, Residence Managers, Medical Coordinators and Assistant Managers

Majors: Allied Health and Nursing

U.S. Customs and Border Protection
Location: New York, New York
Website: http://www.cbp.gov

Overview: With more than 60,000 employees, CBP is one of the world's largest law enforcement organizations and is charged with keeping terrorists and their weapons out of the U.S. while facilitating lawful international travel and trade.

Available Positions: Customs and Border Protection Officer, Border Patrol Agent and Air and Marine Interdiction Agent

Majors: All Majors

United States Drug Enforcement Administration
Location: New York, New York
Website: WWW.DEA.gov

Overview: The mission of the Drug Enforcement Administration (DEA) is to enforce the controlled substances laws and regulations of the United States and bring to the criminal and civil justice system of the United States, or any other competent jurisdiction, those organizations and principal members of organizations, involved in the growing, manufacture, or distribution of controlled substances appearing in or destined for illicit traffic in the United States.

Available Positions: Various positions available.

Majors: All Majors

UnitedHealthcare Community Plan
Location: New York, New York
Website: http://WWW.UHC.COM

Overview: UnitedHealthcare is an operating division of UnitedHealth Group, the largest single health carrier in the United States.

Available Positions: Marketing and Sales Representative and Community Outreach Specialist

Majors: Business, Criminal Justice and Human Services
U.S. Army
Location: Bronx, New York
Website: http://www.goarmy.com
Overview: Serving in the United States Army provides options and opportunities for a lifetime. Now more than ever, the U.S Army helps individuals achieve their personal, career and academic goals. Becoming a member of the U.S Army you will have opportunity to pursue a college education without no cost and enjoy job stability.
Available Positions: Medical, Air Traffic Control, Cook, Military Police, Computer Tech and Intelligence Analyst
Majors: All Majors

U.S. Marines
Location: New York, New York
Website: http://www.marineofficer.com
Overview: Whether you are a college student or still currently enrolled in college with intentions of graduating, we can work with you and help you along with the timely process, best of all there is no obligation.
Available Positions: Air and ground support
Majors: All Majors

U.S. Postal Inspection Service
Location: New York, New York
Website: https://postalinspectors.uspis.gov/
Overview: As the nation’s oldest federal law enforcement agency, the United States Postal Inspection Service has a long, proud, and successful history of fighting criminals who attack our nation’s postal system and misuse it to defraud, endanger, or otherwise threaten the American public. As the primary law enforcement arm of the United States Postal Service, the U.S. Postal Inspection Service is a highly specialized, professional organization performing investigative and security functions essential to a stable and sound postal system.
Available Positions: U.S. Postal Inspector
Majors: All Majors

Vision Education & Media | Robofun
Location: New York, New York
Website: http://robofun.org/
Overview: RoboFun, a division of Vision Education & Media (VEM), provides after-school programs to youth in technology and multimedia. Our mission is to construct solutions that inspire students and teachers and to address the widest possible range of academic standards through the use of leading edge technologies
Available Positions: Early Childhood STEM Teacher, Multimedia & STEM Teacher, Early Childhood STEM Teaching Assistants, Multimedia & STEM Teaching Assistants and Birthday Party STEM Teachers
Majors: Education

WB Mason
Location: Secaucus, New Jersey
Website: http://www.wbmason.com/careers
Overview: Since 1898, the dedicated people at W.B. Mason have been passionate about bringing their amazingly low prices, superior delivery and outstanding personal service to businesses of all sizes for all of their office products needs. From our humble beginnings in a small warehouse in Brockton, MA, we have grown to become the largest, privately owned office products dealer in the United States, with over 30 locations spanning 11 states.
Available Positions: Sales Representative/ Account Executive
Majors: All Majors

Wildlife Conservation Society - Bronx Zoo
Location: Bronx, New York
Website: www.wcs.org/about-us/careers
Overview: MISSION: We save wildlife and wild places worldwide through science, conservation action, education, and by inspiring people to value nature.
Available Positions: Restaurant Services, Customer Service, Retail Services, Admissions, Park Operations, Animal Care and Education
Majors: Business, Education, Baking and Pastry Arts, Culinary Arts, Hospitality Management
World Financial Group (WFG)

Location: New York, New York
Website: http://www.worldfinancialgroup.com/#

Overview: Our mission, is to help build and protect wealth for families and individuals from all walks of life, extends to you, so you don’t have to go it alone. Your WFG associate will walk alongside you in your journey to financial success, helping you assess your situation, understand how money works, and find the products and services that can best fit your needs. No matter what your goals, it’s important to start taking control of your money now and let it start working for you. Your better tomorrows can begin today.

Available Positions: Associate
Majors: All Majors
INTERNSHIP PROCESS
(Student Guide)

**STEP 1**
Register for the Internship Course

**STEP 2**
Attend the Internship Crash Course

**STEP 3**
Complete Internship Application Form on Mustang Joblink

**STEP 4**
Meet with your Career Advisor to review resume

**STEP 5**
Upload approved resume on Mustang Joblink

**STEP 6**
Explore placement options with your internship Coordinator

**STEP 7**
Apply for Internship positions and begin interviewing process

**STEP 8**
Submit Internship Supervisor's business card to Internship Coordinator

**STEP 9**
Internship Supervisor submits agreement form to Internship Coordinator for approval

**STEP 10**
Congratulations!

You are officially an intern!

Complete your hours at the internship site, complete all assignments on BlackBoard, and attend mandatory meetings.

*F1 students also have to complete CPT paperwork once their internship is approved.
CAREER SERVICES ADVISORS

BRONX AND NEW ROCHELLE

Pamela DellaPorta, Executive Director
646.393.8731 | pdellaporta@monroecollege.edu

Barry Greene, Director/Business & Accounting Career Advisor
646.393.8611 | bgreene@monroecollege.edu

Diane Lambert, Corporate Partner Director
646.393.8318 | dlambert@monroecollege.edu

Shenique Rojas, Associate Director/Criminal Justice Career Advisor
914.740.6447 | srojas@monroecollege.edu

BRONX

Cathy Carbonelli, Internship Division Coordinator
646.393.8618 | ccarbonelli@monroecollege.edu

Militza Gonzalez, Assistant Director, Internship
646.393.8540 | mgonzalez@monroecollege.edu

Marion Sadavoy, Allied Health and Nursing Career Advisor
646.393.8613 | msadavoy@monroecollege.edu

Christine Artis, Information Technology/Hospitality/Culinary Arts Career Advisor
646.393.8650 | cartis@monroecollege.edu

Jill Weinberg, King Graduate School/Education Career Advisor
646.393.8619 | jweinberg@monroecollege.edu

Patricia Horgan, Federal Work Study Advisor
646.393.8607 | phorgan@monroecollege.edu

NEW ROCHELLE

Newrisha Nital, Administrative Assistant to the Executive Director
646.393.8610 | nnital@monroecollege.edu

Brigitte Perez, Database Administrator
646.393.8347 | bperez@monroecollege.edu

NEW ROCHELLE

Veralyn Gabriel, Assistant Director/Internship Coordinator
914.740.6491 | vgbriel@monroecollege.edu

Attiqa Mirza, Business/Accounting Career Advisor/Assistant Internship Coordinator
914.740.6434 | amirza@monroecollege.edu

Debbie Leung, Allied Health/Hospitality/Culinary Arts Career Advisor
914.740.6480 | dleung@monroecollege.edu

Desia Monsanto, Administrative Assistant/Federal Work Study Advisor
914.740.6470 | dmonsanto@monroecollege.edu