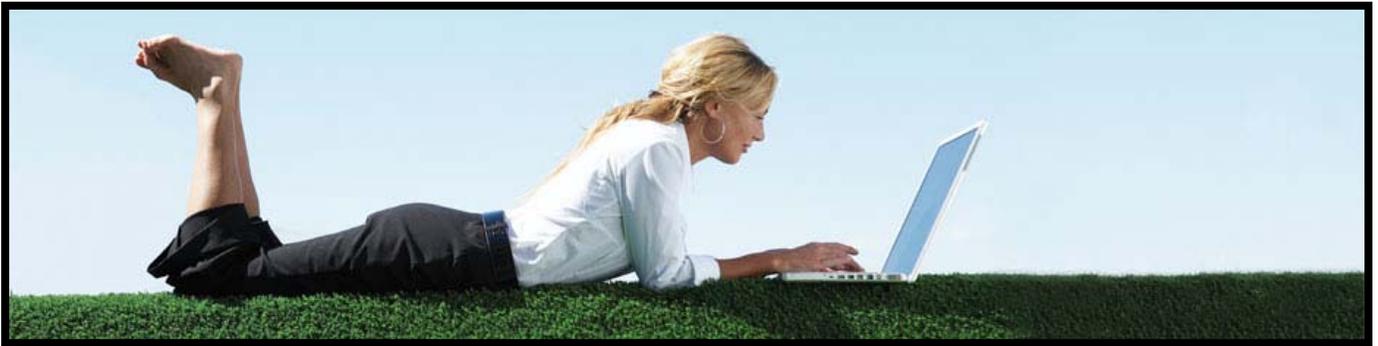


MONROE COLLEGE

ONLINE



Fall 2017 SEMESTER Registration Booklet

For assistance, please call Online Learning
(718) 933-6700, ext. 8592

Internet Classes Begin

FALL 2017

Start Date: Friday, September 8th

Access to Blackboard:
Wednesday, September 6th

To login to your Internet course(s),
please go to <http://elearn.monroecollege.edu>

User ID: First letter of your first name, your entire last name, and the last four digits of college ID number.

Password: Once you receive your temporary password, customize your password setting.

Monroe College Online Learning System Requirements

ONLINE COURSE/E-MAIL REQUIREMENTS

- Students are required to have access to a **reliable computer** to access their online courses and college email, at home or at work with an ISP (Internet Service Provider) such as MSN, AOL, Roadrunner, Optimum, etc.

SOFTWARE REQUIREMENTS

- Students who register in online courses will utilize **Microsoft Office 2013/2016** (which includes Word, Excel, Access, and PowerPoint) to complete your assignments and to view your professor's weekly lecture notes and other learning materials. A copy of Microsoft Office may be obtained from **MyMonroe**.
- Login with your Monroe credentials and select **eAcademy Webstore** from the Single Sign-On screen.
- Students may be asked to also download additional applications for multimedia (Java) and PDF files.
- Students are required to possess a **webcam** and **headset** in order to communicate with faculty and fellow classmates.

COMPUTER AND SYSTEM REQUIREMENTS

- While **Blackboard** generally functions well in many browsers, the following are formally supported and tested:
 - PCs running Windows OS: **Internet Explorer 9 or higher, Mozilla Firefox, Safari, or Google Chrome**
 - Macs running OS X: **Safari, Mozilla Firefox or Chrome**
 - Windows XP or higher, 2 GH Pentium Processor, 80 GB free on your hard disk, and a minimum of 2 GB of RAM

FOR FURTHER ASSISTANCE, CONTACT BLACKBOARD SUPPORT AT:

[HTTP://BBCRM.EDUSUPPORTCENTER.COM/ICS/SUPPORT/DEFAULT.ASP?DEPTID=8517](http://bbcrm.edusupportcenter.com/ics/support/default.asp?deptid=8517)

Monroe College – Is Online Learning For Me?

Taking courses online can be a rewarding experience but requires dedication, time, and technical know-how. Please take the quiz below to find out if you are ready for the online experience.

1. My technology access is best described as:

	I have a computer at home with Internet access.
	I have regular access to a computer with Internet access.
	I don't have a computer.

2. My technology skills are:

	Very good. I can use e-mail, Web browsers, word-processing software, and can download files and create attachments. I like trying to solve technology problems on my own and don't get frustrated easily.
	Average. I can use e-mail, Web browsers and word-processing software. I don't feel comfortable solving technology problems on my own.
	Very basic. I have used e-mail, Web browsers and word-processing software, but I get frustrated when things don't work the way they should.

3. Face-to-face communication is:

	Not essential to me. I am comfortable learning without face-to-face interaction.
	Important to me. I am leery about my ability to learn without being able to see the instructor or other students.
	Essential and I learn only if I can interact in person with the instructor and other students.

4. When I need help in class:

	I feel comfortable asking questions and asking for help.
	I hesitate to ask questions of the instructor, but I will ask for help if I need it.
	I often feel intimidated asking questions or asking for help.

5. The amount of uninterrupted time I have to devote to an online class is:

	15 hours or more per week, anytime during the day or night.
	10-15 hours per week, mainly at night.
	Less than 10 hours per week.

6. I would describe my personal style as:

	Self-motivated, self-disciplined and organized.
	Motivated, but I need help remembering assignments and due dates.
	Spontaneous and not too disciplined- I need someone to motivate me and help me stay on top of my coursework.

7. My reading and writing abilities:

	I enjoy reading and writing and have confidence in my abilities.
	I read well but I'm not comfortable expressing myself in writing.
	I don't like reading and look for classes without a lot of writing assignments.

8. Class discussions are:

	Important to me and very useful in helping me learn the information presented in class.
	Somewhat important to my learning. I sometimes participate in class discussions.
	Not very useful to me. I don't usually participate in class discussions.

9. Feedback from my instructor must be:

	Within a week so that I may review what I did.
	Within a few days, or I forget what I did.
	Immediate or I get very frustrated.

10. I am considering taking an online course because:

	I've taken an online class before and enjoyed the experience.
	I'm curious about online classes and have room in my schedule.
	I need the class for a graduation requirement or job situation and I can't fit it in to my campus schedule.

Scores/Feedback:

20 points or higher - Based on your responses, you are a good candidate for online learning. You have a good combination of study skills, equipment and personal attributes necessary to succeed in the online environment.

11- 20 points - Based on your responses, you are a good candidate for online learning. You may need to make some adjustments to your study schedule or get comfortable with technology before you register for online classes.

Less than 10 points – At this time, online courses may not be the best fit for you. Your responses indicate that a traditional classroom setting would be more beneficial for your educational success.